

REQUIREMENTS FOR RECLASSIFICATION LANDS
Based on RA 7160, City Ordinance 32-2005

ARTICLE V - DOCUMENTARY AND PROCEDURAL REQUIREMENTS

SECTION 12. - DOCUMENTARY REQUIREMENTS FOR APPLICATIONS. - All applications for reclassification shall be filed with the Secretary of the SangguniangPanlungsod and shall include four (4) copies of the following:

- a. Letter of application in the name of the owner of the land;
- b. Special Power of Attorney, if applicant is other than the owner of the land;
- c. Original or Transfer Certificate of Title and/or other documents establishing ownership of the land;
- d. Certificate of updated Real Property Tax Payments;
- e. Locational Plan and/or Vicinity Map;
- f. Detailed Feasibility study of the proposed project or intended use of the land;
- g. Sworn Certification from the applicant and/or developer that the project shall be implemented within three (3) months and completed within three (3) years from the approval of reclassification.
- h. Barangay Resolution endorsing the proposed project or intended use of the land as in harmony with the Barangay Development Plan;
- i. Certification from the National Irrigation Administration that the land is not irrigated or irrigable as described under Section 6 (d) hereof;
- j. Certification from the Department of Agriculture that the land is not necessary for the food sufficiency program of the region. If any;
- k. Certification from the Department of Agrarian Reform that the land is not subject of a voluntary Offer of Sale, Voluntary Land transfer or Notice of Coverage under RA 6657, and that the reclassification of the property will not prejudice the rights of any agrarian reform beneficiary, and;
- l. Certification from the Department of Environment and Natural Resources that the land is not environmentally critical, and that the proposed project or intended use is ecologically safe and sound.